



Afghan Refugee School Impact – Support to Schools (ARSI—S2S)

and

Ukrainian Refugee School Impact (URSI)

Request for Applications

Release Date: Friday March 29, 2024

Applications Due By: **Wednesday May 1, 2024, 5:00 pm (PDT)**

Request for Applications (RFA) Summary

I. Funding Summary

Public Health Institute (PHI), in partnership with the California Department of Social Services (CDSS), Office of Immigrant Youth (OIY) is seeking applications from potential grantee Local Education (LEAs) Organizations and Community-Based Organizations (CBOs) with the experience and expertise to serve Office of Refugee Resettlement (ORR) -eligible Afghan and Ukrainian refugee communities with a focus on supporting school-aged children and youth. The Afghan Refugee School Impact – Support to Schools (ARSI–S2S) and Ukrainian Refugee School Impact (URSI) programs aim to build capacity in California to **support the academic**

performance of young Afghan and Ukrainian newcomers and the successful integration of these children, youth, and their families into their communities.

Interested organizations may apply to ARSI–S2S funding, URSI funding, or both. Items A–F under section VII. *Application and Submission Information* of this document must be submitted separately if applying for both ARSI–S2S and URSI funds. *Do not combine ARSI–S2S and URSI submission documents.*

Grantees must manage ARSI–S2S and URSI activities and funds separately from one another.

II. Important Dates

Application launches	Friday March 29, 2024
Informational webinar for prospective applicants	Tuesday April 16, 2024 11:30am-12:30pm <i>See Section XI for details</i>
Application technical assistance webinar	Thursday April 25, 1:30pm-2:30pm <i>See Section XI for details</i>
Due date for applications	Wednesday May 1, 2024, 5:00 pm (PDT) Submit all applications to: https://applycirh.smapply.us/
Grant program implementation dates	July 1, 2024 – June 30, 2026
Anticipated notification date	May/June 2024
Finalize grant agreements	June 2024
Final invoices due	July 15, 2026
Deadline to submit questions:	Monday April 15, 2024 3:00pm
For inquiries and information:	Email: refugeeschoolimpact@phi.org
Total amount available (through 06/30/26):	ARSI—S2S: \$5,947,938* URSI: \$2,439,306*
Estimated numbers to be served by entire program:	4200 eligible students throughout California (ARSI—S2S and URSI combined)
Estimated average amount:	Up to \$2,000 per eligible student

Anticipated number of awards:	Up to 40 awards total (ARSI—S2S and URSI combined)
Cost Sharing/Match Required:	No

Eligible Applicants:	<p>Eligible applicants include nonprofit agencies including local and/or regional community-based organizations (CBOs) or local education agencies (LEAs) with the experience and expertise to serve ORR-eligible Afghan and/or Ukrainian refugee communities with a focus on supporting school-aged youth.</p> <p>Community-based organizations with a fiscal sponsor are eligible to apply.</p> <p>Grantees will be required to provide financial documentation and will be monitored throughout the award's lifetime. See <i>Section X. Important Notifications</i> for additional information.</p>
UEI Unique Entity Identifier (replaces the DUNS Numbers)	<p>Applicants must have a UEI at the time of application. Please note, if you do not already have a UEI, you should complete the process to request one.</p> <p>https://sam.gov/content/entity-registration</p>

***Estimated Funding Amounts Per Region:**

ARSI—S2S:

Region	Approximate Funding Allocated
Greater Sacramento	\$2,600,000.00
Bay Area	\$1,000,000.00
Los Angeles	\$600,000.00
San Diego	\$1,300,000.00
Rest of CA	\$400,000.00

URSI:

Region	Approximate Funding Allocated
Greater Sacramento	\$700,000.00
Bay Area	\$400,000.00
Los Angeles	\$900,000.00
San Diego	\$200,000.00
Rest of CA	\$300,000.00

III. Program Summary

The goal for the ARSI–S2S and URSI programs is to provide community-based and client-centered support services to newly arrived children, youth, and families from Afghanistan and Ukraine. **The purpose of the ARSI–S2S and URSI programs are to support the academic performance of young Afghan and Ukrainian newcomers and the successful integration of these children, youth, and their families into their communities.**

These services are crucial due to the following factors:

- *The influx of an estimated 100,000 Afghans and 270,000 Ukrainians is unprecedented since the major refugee resettlements that followed WWII. Before the recent Afghan and Ukrainian crises, the US admitted on average only 25,000 refugees annually.*
- *California admits ~10% of nationwide refugees.*
- *50% of newly admitted Afghans are estimated to be children, while 90% of the estimated Ukrainian arrivals are women and children.*
- *Schools serve as **safety islands** for refugee children. Refugee children have experienced the stress and trauma of displacement, migration and integration into their new communities, and for many children, parental separations. They are also impacted by their parents’ and family members’ own adjustment struggles.*
- *New arrivals’ school readiness may also be negatively impacted by high illiteracy rates in their countries of origin and/or the curriculum content they previously received.*

Success in school is a foundation for successful resettlement and integration. However, a myriad of pre-migration and post-resettlement stressors may contribute to newly arrived refugees’ challenges navigating the U.S. educational system, both socially and academically. The recent COVID-19 pandemic may further compound vulnerabilities. More support is necessary to address the needs of refugee populations.

ARSI–S2S and URSI programs will provide culturally and linguistically appropriate academic and social support services, resource navigation, and programming for ORR-eligible refugee

populations. These culturally and linguistically proficient programs shall be delivered through a client-centered, trauma-informed, and strengths-based approach.

The selected grantees will provide services beginning July 1, 2024, through June 30, 2026, to ORR-eligible refugee populations in California. This program seeks to serve approximately 4,200 non-duplicated ORR-eligible refugee students across California.

The selected grantee(s) must identify a lead to be the point of contact for PHI's Project Manager(s) to ensure deliverables are met.

IV. Activities Funded Under ARSI–S2S and URSI

The funds provided for services pursuant to this grant shall be for the sole purpose of providing linguistically and culturally responsive programming and support services to ORR-eligible youth and their families as approved by PHI in the grantee's work plan. The ARSI–S2S and URSI supplemental program funds may be used to hire staff to coordinate and/or conduct services, which shall include, but not be limited to those outlined below (items *italicized* highlight differences between ARSI–S2S–and URSI–funded activities).

Eligible Activities for **Afghan Refugee School Impact-Support to Schools (ARSI–S2S)** include:

- Provide basic needs support to youth and families, including:
 - *Early childhood development for preschool-aged children, including home support services*
 - Identification of community partners
 - Outreach and navigation to increase access to public benefits
- Foster family engagement and empowerment, including:
 - Parent-child joint literacy programming
 - Language access
 - Parenting
 - Intimate partner violence education
 - Parental engagement in schooling
 - Recreational programming
- Support youth engagement and development, including:
 - Anti-bullying programs
 - Mentorships
 - Culturally focused recreation
 - Tutoring and literacy education
 - Culturally responsive school staffing
- Support school enrollment, including:
 - Parent and student orientation
 - Simplify enrollment procedures
 - Translation and interpretation services

- ESL classes or immersion programs
- Support capacity-building through participation in communities of practice to foster the sharing of information, best practices, and lessons learned, including:
 - Professional development
 - Forming a steering committee or a working group, to facilitate communication and collaboration
 - Attend regular meetings to discuss progress, share best practices, and address any challenges
 - Develop a shared governance structure to promote communication flow, conflict resolution, and decision making

Eligible Activities for **Ukrainian Refugee School Impact (URSI)** include:

- Provide basic needs support to youth and families, including:
 - *Connect families with resources and services to address critical basic needs*
 - *Early childhood development*
 - Identification of community partners
 - Outreach and navigation to increase access to public benefits
- Foster family engagement and empowerment, including:
 - Parent-child joint literacy programming
 - Language access
 - Parenting
 - Intimate partner violence education
 - Parental engagement in schooling
 - Recreational programming
- Support youth engagement and development, including:
 - Anti-bullying programs
 - Mentorships
 - Culturally focused recreation
 - Tutoring and literacy education
 - Culturally responsive school staffing
- Support school enrollment, including:
 - Parent and student orientation
 - Simplify enrollment procedures
 - Translation and interpretation services
 - ESL classes or immersion programs
- Support capacity-building through participation in communities of practice to foster the sharing of information, best practices, and lessons learned, including:
 - Professional development
 - Forming a steering committee or a working group, to facilitate communication and collaboration
 - Attend regular meetings to discuss progress, share best practices, and address any challenges

- Develop a shared governance structure to promote communication flow, conflict resolution, and decision making

Activities shall integrate trauma-informed approaches in delivering services to Afghan and Ukrainian youth and families eligible under the Afghanistan Supplemental Appropriation (ASA) Act and the Additional Ukraine Supplemental Appropriations Act (AUSAA) so as not to exacerbate trauma. The grantee shall also implement policies and procedures for sustaining staff well-being, including practices for preventing secondary and other trauma.

Child Safety Considerations:

PHI recognizes that Afghan and Ukrainian children face unique vulnerabilities due to displacement, such as potential trauma, emotional distress, and lack of knowledge about support services. All selected sub-awardees are required to adopt an integrated approach that encompasses the physical, emotional, and social well-being of all their clients, especially children.

The selected grantees are required to conduct thorough background checks, including for criminal and child abuse, for all employees, volunteers, and subcontractors who will have direct contact with children to ensure the suitability of individuals working with vulnerable populations.

All personnel directly involved with refugee children must undergo mandatory training that covers child protection policies, trauma-informed care, cultural sensitivity, and the unique needs of refugee children.

Selected grantees must regularly assess the service environments to ensure they are safe, secure, and conducive to the well-being and development of Afghan and Ukrainian children. This includes physical safety measures, secure data management, and confidentiality protocols. These environments and services should be designed to be inclusive, respecting the diverse backgrounds, cultures, and experiences of refugee children and their families.

Selected grantees should establish clear and accessible procedures for reporting concerns or incidents related to child safety. These procedures should outline the steps for both internal and external reporting, ensuring compliance with legal and ethical obligations. Grantees should also have a well-defined response plan for managing and resolving safety incidents or concerns. This plan should prioritize the immediate safety and well-being of the child, followed by appropriate actions.

V. Applicant Criteria

Potential grantees must meet all of the following:

- Demonstrate an existing infrastructure to provide culturally and linguistically appropriate academic and social support services and programming to eligible students and their families.
- Already provide culturally and linguistically appropriate academic and support services and programming to students.
- Demonstrate current provision of culturally and linguistically congruent services for refugee communities, specifically including Afghan and Ukrainian refugees.

Selected grantees will provide culturally proficient support services and programming to affected individuals, families, and groups located within organizations established areas of service.

Grantees MUST use all awarded funds to provide academic and social support services to ORR-eligible Afghan and Ukrainian refugee populations as identified by the ORR eligibility criteria listed in Section VI. Participant Eligibility of this document.

PHI will select grantees based on demonstrated ability to provide services to newly arriving Afghans and Ukrainians in need of support navigating the US educational system and other affiliated social supports. PHI is seeking innovative grantees with experience providing support services and/or educational programming, with a high degree of cultural and linguistic proficiency and humility. Innovations may include virtual programming or other services, novel tool development, ambassador or student leadership projects etc.

PHI encourages proposals from organizations that leverage diverse strengths, resources, and expertise when utilizing subcontractors to address complex community challenges. PHI recognizes that the multifaceted needs of Afghan and Ukrainian refugee communities are best served by creating synergy and improving effective implementation through collaboration. Therefore, partnerships, collaborative proposals, and joint regional initiatives are encouraged.

Grantees must demonstrate the ability to:

- A. Provide outreach and engagement of Office of Refugee Resettlement (ORR) eligible and newly arriving Afghan and Ukrainian refugee populations in academic and social support services/programming.
- B. Ensure that all eligible Afghan and/or Ukrainian participants meet ORR eligibility requirements and shall securely keep record of any necessary status documentation necessary. ***See also ARSI—S2S and URSI eligibility tables in the Appendix of this document.***
- C. Provide client-centered, trauma-informed, strengths-based and culturally and linguistically proficient services/programming. Services should seek to improve educational outcomes and health and emotional wellness among newly arriving Afghan and Ukrainian students and their families.
- D. Establish hours of operation that best serve eligible Afghan and Ukrainian refugee

- populations.
- E. Follow all reporting and documentation requirements including reports to PHI as required by CDSS and ORR, and all necessary indicators, which may include but are not limited to: Alien ID# or other individual data as identifier for validation of unduplicated services, birth date, date of arrival, country of origin, number, dates of sessions provided and number of students/family member attendees.
 - F. Enter required participant data into online secure data collection platform on ongoing basis.
 - G. Meet the following requirements:
 - a. Have a history of providing culturally and linguistically proficient services/programming to the target population.
 - b. Have staff available to meet the activities described in this request for applications.
 - H. Comply with all state and federal privacy and security laws.
 - I. Comply with data security and confidentiality requirements of PHI and CDSS.
 - J. Enter into a grant agreement with PHI within an expedited time frame.
 - K. Designate staff member to complete ongoing data entry of participant demographics and services.

Additional Information:

- PHI accepts applications that present a recruitment and enrollment strategy that does not involve the collection or exchange of protected health information as defined in HIPAA regulations. If an applicant, instead, presents a strategy that does involve such data, the applicant should describe its compliance with the HIPAA Privacy Rule and indicate the authorized disclosures and procedures that will enable its participation in this program.
- PHI accepts applications that present a recruitment and enrollment strategy that does not involve the collection of or access to student records or student records systems. If an applicant, instead, presents a strategy that does involve such data or systems, the applicant should describe its compliance with Family Educational Rights and Privacy Act (FERPA) and indicate the authorized disclosures and procedures that will enable its participation in the program.
- PHI accepts applications that—and/or whose staff—are not within scope of California’s mandated reporter laws: <https://www.cdss.ca.gov/inforesources/cdss-programs/adult-protective-services/information-for-mandated-reporters>. If California’s mandated reporter laws have relevance to the activities and plans presented in an application, the applicant should describe its plans for compliance with and satisfaction of any mandated reporter responsibilities in connection with its proposed project participation.

VI. Participant Eligibility

This RFA is intended to support Afghan refugee students, Ukrainian refugee students, and non-Ukrainian refugee students displaced from Ukraine and their families who meet ORR eligibility criteria* as articulated below and as referenced in ORR Policy Letters (PL): [22-01](#), [22-02](#), [22-07](#), [22-12](#), [22-13](#), [22-15](#), [23-06](#), and Dear Colleague Letter (DCL) [24-01](#). **All grantees MUST be able to provide documentation of meeting eligibility requirements for the refugee students and families being served at any time it is requested by PHI or CDSS during the funding period and for three (3) years after the project ends.**

**Please note that Office of Refugee Resettlement (ORR) eligibility criteria are subject to change and may be updated at any time.*

ARSI–S2S Eligibility

Eligible clients for ARSI—S2S must meet both age AND immigration timeline/status requirements, as outlined below.

A. Eligibility based on timeline and status: *****Please refer to tables in the Appendix of this document for ARSI–S2S Eligibility*****

Federal Office of Refugee Resettlement (ORR) Policy Letters (PL) and Dear Colleague Letters (DCL) guide eligibility for services. Please review these letters referenced for ARSI–S2S eligibility:

- PL: [23-06](#), [22-12](#), [22-07](#), [22-02](#), [22-01](#)
- DCL: [24-01](#)

B. Eligibility based on school grade and age group:

1. School-aged Afghan Students – including pre-school or pre-kindergarten when applicable, until the age of 18.
2. Youth 18 or older, if the individual is enrolled in high school or a high school equivalent GED program.
3. Immediate family of students, regardless of their age.

URSI Eligibility

Eligible clients for URSI must meet both age AND immigration timeline/status requirements, as outlined below.

A. Eligibility based on timeline and status: *****Please refer to tables in the Appendix of this document for URSI eligibility*****

Federal Office of Refugee Resettlement (ORR) Policy Letters (PL) and Dear Colleague Letters (DCL) guide eligibility for services. Please review these letters referenced for ARSI–S2S eligibility:

- PL: [22-15](#), [22-13](#), [22-07](#)
- DCL: [24-01](#)

B. Eligibility based on school grade and age group:

1. School-aged Ukrainian and non-Ukrainian youth displaced from Ukraine – individuals are eligible from birth until the age of 18.
2. Youth 18 or older, if the individual is enrolled in high school or a high-school equivalent GED program.
3. Immediate family of students, regardless of their age.

VII. Application and Submission Information

Submission Deadline: Applications must be submitted by **Wednesday May 1, 2024, 5:00 pm (PDT)** online at <https://applycirh.smapply.us/>

Emailed or mailed applications will not be accepted. There will be a **Technical Assistance webinar** offered (see end of this document for information) should you have questions about using the Survey Monkey Apply application platform linked above.

IMPORTANT: *If applying to both funding sources, please submit **one** of each of the following (A–F, below) for ARSI–S2S and URSI, separately.* Please clearly name your documents with the funding you are applying for (example: “ARSIS2S_Project Narrative_Organization Name” or “URSI_Work Plan_Organization Name”).

When it is indicated that a template will be provided by PHI, this template can be downloaded from the Survey Monkey Apply application site at <https://applycirh.smapply.us/>.

All applications must include:

- A. **Project Abstract/Cover Page** (Please submit using the 1-page Word template provided by PHI)
 - i. Project title
 - ii. Applicant organization name and website, if applicable, including point of contact for the proposal
 - iii. Target population(s)
 - iv. Titles and credentials of staff providing services to refugee students and their families

- v. Requested award amount
- vi. Number of unduplicated eligible individuals to be served
- vii. Brief description of the intervention model

B. Project Narrative (Please submit using the Word template provided by PHI)

Project narrative should provide a clear description of how you propose to meet the project activities as outlined in the Work Plan attachment. Project narrative should specify the proposed target population, location, project activities, and describe your project approach.

Please provide a project narrative that addresses the following in no more than SIX (6) pages in length.

- i. Please outline your organization’s expertise in serving the academic and social support needs of vulnerable school-age populations, specifically newly arriving refugees, and your organization’s strategies for reducing challenges these populations face accessing services.
- ii. Please provide a detailed account of how you propose to serve your target populations, specifically the five overarching goals stipulated in ARSI—S2S and URSI projects (basic needs, family engagement, youth engagement, school enrollment, and capacity building). Please refer to your Work Plan document’s activities as applicable. Please ensure the following is included:
 - Which counties, cities, school district, specific schools and/or neighborhoods/zip codes your project will serve.
 - Which population (Afghans for ARSI—S2S or Ukrainian for URSI) your project intends to serve. Please describe the rationale for activities in the Work Plan submitted for this population.
 - Intervention type (e.g., after school program, recreational program, educational program). Activities or interventions not related to the goals of the project will not be considered.
 - Frequency of the intervention or activity.
 - Total non-duplicated eligible students projected to be served, as well as family members of eligible students and staff (for Capacity Building), as applicable.
- iii. Provide a plan for evaluation and documentation of success for this project including how progress will be measured, how client participation will be monitored, and how outcomes will be tracked.

- iv. Provide a plan for how your program will assess ORR eligibility and securely store sensitive information/data.
- v. How your organization will ensure the use of culturally and linguistically centered strategies for serving Afghan and Ukrainian refugee populations.
- vi. What are the key partnerships that will support the organization in providing support services to the population being served. Are there existing affiliation agreements and/or Memorandums of Understanding in place for those partnerships.
 - a) Please list all existing and/or planned lower-tier subcontracts/subawards and what services they provide.

C. [Work Plan](#) (Please submit using the Word template provided by PHI)

Complete and submit Work Plan template detailing planned activities for years 1-3 of the project. **If applying to both ARSI–S2S and URSI funds, submit separate Work Plans for each.**

D. [Project Budget](#) (Please submit using the Excel template provided by PHI)

Use the required budget template included in the portal to provide a detailed budget for the award period including budgets for all lower tier subcontracts. Budgets should be submitted using the Excel template provided. **If applying to both ARSI–S2S and URSI funds, submit separate budgets for each.**

****Please note that this two-year project will begin in Year 2 of a three-year federal award. Therefore, project documents will reference Years 2 and 3 only, as Year 1 of the federal award have already closed by the time grantees are selected via this RFA.***

- Year 2: 7/1/2024 – 6/30/2025
- Year 3: 7/1/2025 – 6/30/2026

Budget should include FTE for each project personnel, itemized costs associated with the project, and indirect costs (if applicable).

- Indirect Costs: Grantee may recover applicable indirect cost rates if it is part of the Grantee’s usual accounting procedures and Negotiated Indirect Cost Rate Agreement (NICRA). If Grantee does not have a negotiated indirect cost

rate, Grantee may elect to charge a *de minimis* indirect cost rate of ten percent (10%) of modified total direct costs (MTDC) in accordance with 2 CFR 200 as codified by HHS at 45 CFR 75.

The funds for this subaward **cannot** be used for:

- Food for Distribution
- Purchase of vehicles
- Gift cards for a service that delivers such as Door Dash or Instacart
- Building construction
- Out of state travel
- Political lobbying
- Profit
- Other items as outlined in [2 CFR §200.420-476](#).
- Please also note that any electronic devices or computer-related software, handheld electronic devices, Rosetta Stone or other software programs that are budgeted must have prior approval from PHI. Purchase of these items is limited and must be directly related to program activities.

E. Budget Narrative (Please submit using the Word template provided by PHI)

A budget narrative must be provided to describe how requested funds will be expended. **If applying to both ARSI–S2S and URSI funds, submit separate budget narratives for each.**

The Budget Narrative should include:

- Role of each staff on the project and their FTE level on the budget
- How non-personnel budget costs were determined
- Breakdown of sub contract budget amounts (if applicable)

F. Additional documentation

Please provide the following documentation as separate attachments:

- 501c3 – proof of non-profit status (if applicable)
- NICRA – Negotiated Indirect Cost Rate Agreement (if applicable)

G. Submission Process

The required documents should be submitted via <https://applycirh.smapply.us/> by the deadline. **Late applications will not be accepted.**

Once inside the <https://applycirh.smapply.us/> portal, you will be able to submit either ARSI–S2S or URSI applications, or both. Please download and use the templates provided when indicated.

All documents submitted should be **clearly titled** and uploaded to **one** submission per funding stream (ARSI–S2S or URSI, as applicable) as follows:

- A. **Project Abstract/Cover Page** (1 page) template, uploaded as a Word File using the template provided.
- B. **Project Narrative** template, uploaded as a Word file using the template provided. Narrative must NOT exceed six (6) pages.
- C. **Work Plan** template, uploaded as a Word file using the template provided.
- D. **Budget** by line-item, category, and year, uploaded as an Excel file using the template provided.
- E. **Budget Narrative**, uploaded as a Word file using the template provided.
- F. Each additional document should be uploaded as a separate PDF file.

NOTE: Please clearly name your documents using the naming convention: **funding type_name of document_organization name**. Please keep ARSI–S2S and URSI documents separate (do not combine them). Examples:

- *URSI_Project Narrative_Organization Name*
- *ARSI_S2S_Budget Narrative_Organization Name*

VIII. RFA Guidelines

A. Agreement

PHI intends to issue a fixed price (a.k.a. deliverable-based) agreement to the successful applicant(s) from this RFA process. The agreement will outline the total award amount, payment schedule, and applicable terms and conditions.

B. Discretion

PHI may, at its sole discretion and after the evaluation process, choose not to issue any agreement. PHI may also, at its sole discretion, choose to issue as many or as few agreements as deemed necessary to meet PHI's business needs.

C. Proposed Budget

Proposed budgets must be inclusive of all costs in U.S. Dollars. Proposed budgets should remain valid for thirty (30) calendar days from proposal submission.

D. Application Costs

There is no reimbursement for costs associated with preparing or submission of applications in response to this RFA or costs associated with possible award negotiation.

IX. Application Review Process/Criteria

Grantees will be able to demonstrate the following:

Potential grantees must demonstrate existing infrastructure and ability to provide culturally and linguistically appropriate academic and/or social support services and associated programming for refugee populations, specifically for ORR-eligible Afghan and Ukrainian refugees and their families. In particular, applications will be scored by criteria that fall into the following categories:

- Organizational Capacity
- Project Approach
- Financial Viability
- Demonstrated Community Need

X. Important Notifications:

A. Financial Documentation

Within approximately 5 days after notification of award, grantee must provide **ONE** of the following to document its financial status:

- If the grantee is subject to the Single Audit (A-133 Audit) grantee must provide a copy of their Single Audit Report issued within the last 2 years or provide the URL link to the online copy
- If the grantee is **not** subject to the Single Audit, they should provide their most recent audited financial report
- If an audited financial report is unavailable, grantee must provide documents that substantiate the grantee's financial status; i.e. IRS 1099, Profit and Loss Statement, Balance Sheet, etc.

B. Insurance Requirements

Within approximately 5 days after notification of award, grantee will be required to provide evidence of certificate of insurance for the following coverage:

- Commercial General Liability – Grantee shall maintain general liability with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent Grantees, products, completed operations, personal and advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Grantee’s limit of liability.
- Automobile Liability – Grantee shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles.

The policy must be endorsed to include, The State of California, its officers, agents and employees and servants as additional insured, but only with respect to work performed under the grant. The additional insured endorsement is to be provided with the certificate of insurance.
- Worker’s Compensation and Employer’s Liability – Grantee shall maintain statutory worker’s compensation and employer’s liability coverage for all its employees who will be engaged in the performance of the grant. Employer’s liability limits of \$1,000,000 are required.
 - The Workers’ Compensation policy shall be endorsed with a waiver of subrogation in favor of the CDSS. The waiver of subrogation endorsement is to be provided with the certificate of insurance.

C. Additional Required Documentation

Within approximately five (5) business days after notification of award, grantee will be required to provide the following to PHI as part of the grant agreement process:

- Subrecipient Commitment Worksheet
- Completed Outside Party Information Sheet (OPIS)
- W9

D. Summary of Funding

PHI estimates \$8.3M total (**ARSI—S2S**: \$5,947,938, **URSI**: \$2,439,306) will be available to provide program specific services to approximately 4200 unduplicated eligible students. Grant total cost may include both direct and indirect, facilities, and administrative costs.

Indirect Costs: Grantee may recover applicable indirect cost rates if it is part of the Grantee's usual accounting procedures and Negotiated Indirect Cost Rate Agreement (NICRA). If Grantee does not have a negotiated indirect cost rate, Grantee may elect to charge a de minimis indirect cost rate of ten percent (10%) of modified total direct costs (MTDC) in accordance with 2 CFR 200 as codified by HHS at 45 CFR 75.

The period of performance is July 1, 2024, through June 30, 2026. At this time, it is unknown if funding will be extended.

E. Reporting and Monitoring

This program is made possible through the United States Department of Health and Human Services and the Catalog of Federal Domestic Assistance ID number is #93.566. Grantees will be Subrecipients of federal funding and subject to Subrecipient Monitoring and Management as outlined in the federal regulations.

The grantee must have an accounting system in place for tracking all grant expenditures and provide accurate financial reports according to the established reporting schedule. Grantees must also be able to retain all financial records, supporting documents, statistical records and all other books, documents, papers, and other records pertinent to this award and make available to PHI upon request for an established period of time after the grant ends.

The grantee will be responsible for tracking and reporting all ARSI-S2S and URSI services to SI/PHI on a quarterly and semi-annual basis throughout the funding period. This will include documentation of ORR eligibility requirements for participants, progress on activities included in the grantee's work plan, and numbers of eligible Afghan and Ukrainian refugee participants for all services provided.

The grantee will be responsible for ensuring compliance with PHI's confidentiality and data security requirements and, consistent with oversight by both ORR and the California Department of Social Services, applicable federal and/or state requirements.

F. Audits

Applicants should be aware that the eligibility documentation maintained by grantees for all refugees served under this project and any related financial records are subject to audit by PHI or the California Department of Social Services throughout the project period.

G. Insurance and Licenses

Subrecipient will possess and maintain all necessary licenses, permits, certificates, minimum legal liability insurance coverage and credentials required by applicable law and insurance coverage.

H. Support and Contact Information

Persons using assistive technology may not be able to fully access information in this file. For assistance, please email refugeeschoolimpact@phi.org.

XI. Webinars for Applicants

PHI has scheduled two webinars for prospective applicants. These webinars will also be recorded and a link to the recording will be posted at <https://www.sehatinitiative.org/> within one business day after the live webinar.

1. Informational Webinar (*introduction to funding, eligibility, allowable activities, general questions*):

- **Tuesday April 16, 2024 11:30am-12:30pm**
Register in advance for this meeting:
[https://zoom.us/meeting/register/tJwoce6qrjMiGNYEcCY3xHL-Rr4HDeTeVT8H#/registration](https://zoom.us/join/zoom/register/tJwoce6qrjMiGNYEcCY3xHL-Rr4HDeTeVT8H#/registration)

After registering, you will receive correspondence containing information about joining the meeting.

2. Technical Assistance Webinar for Applicants *(for application-specific questions including required application documents and questions about the Survey Monkey Apply platform):*

- **Thursday April 25, 1:30pm-2:30pm**

Register in advance for this meeting: https://zoom.us/meeting/register/tJYod-moqDgtG9Zx_p2WAEYNUdRJ4PHiArRQ#/registration

After registering, you will receive correspondence containing information about joining the meeting.

For questions regarding this opportunity, including any technical concerns related to the Survey Monkey Apply application portal, please contact refugeeschoolimpact@phi.org.

Most current information about this RFA can be found at <https://www.sehatinitiative.org/>.

APPENDIX

ARSI—S2S Eligibility Based on Timeline and Status

#	Population	Eligibility Start Dates	End of Eligibility for Services
1	Afghan Humanitarian Parolee (Primary) Citizens or nationals of Afghanistan paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act	July 31, 2021* – September 30, 2023	March 31, 2023, or the end of the individual’s parole term, whichever is later, unless otherwise amended by law or the individual gains another ORR-eligible category or status.
2	Afghan Humanitarian Parolee (Relative) A <u>spouse or child</u> ¹ of any individual described above in number 1, who is paroled into the United States after September 30, 2023.	September 30, 2023 – present	March 31, 2023, or the end of the individual’s parole term, whichever is later, unless otherwise amended by law or the individual gains another ORR-eligible category or status.
3	Afghan Humanitarian Parolee (Relative) <u>A parent or legal guardian</u> of any individual described above in number 1, who is determined to be an unaccompanied child as defined by 6 U.S.C. § 279(g)(2), who is paroled into the United States after September 30, 2023.	September 30, 2023 – present	March 31, 2023, or the end of the individual’s parole term, whichever is later, unless otherwise amended by law or the individual gains another ORR-eligible category or status.
4	ORR-eligible Afghan Refugee Population (arrived after July 31, 2021)	Date of Arrival (noted on I-94)	5 years after Date of Arrival for Refugee Support Services (RSS)
5	Asylee (granted asylum after July 31, 2021)	Date of Asylum Granted	5 years after Date of Asylum for Refugee Support Services (RSS)

*Per [PL 22-02](#), if an AHP was paroled and entered into a community in the U.S. between July 31, 2021, and September 30, 2021, or departed a Safe Haven prior to October 1, 2021, their date of eligibility is October 1, 2021. If an AHP departed a Safe Haven or entered into a community in the U.S. after October 1, 2021, use the eligibility date from the travel documentation that they may have.

Federal Office of Refugee Resettlement (ORR) and Dear Colleague Letters (DCL) Referenced:

- ORR PL: [23-06](#), [22-12](#), [22-07](#), [22-02](#), [22-01](#)
- DCL: [24-01](#)

URSI Eligibility Based on Timeline and Status

#	Population	Eligibility Start Dates	End of Eligibility for Services
I.A	Ukrainian Humanitarian Parolees—Citizens or nationals of Ukraine who the Department of Homeland Security has paroled into the United States	*February 24, 2022 – September 30, 2023	Until the end of the individual’s parole term, unless otherwise amended by law or the individual gains another ORR-eligible category or status
I.B	Non-Ukrainian individuals who last habitually resided in Ukraine, who DHS has paroled into the United States	*February 24, 2022 – September 30, 2023	Until the end of the individual’s parole term, unless otherwise amended by law or the individual gains another ORR-eligible category or status
I.C	A spouse or child ¹ of an individual described in section I.A. or I.B. who is paroled into the United States after September 30, 2023	September 30, 2023 – present	Until the end of the individual’s parole term, unless otherwise amended by law or the individual gains another ORR-eligible category or status
I.D	A parent, legal guardian, or primary caregiver of an unaccompanied refugee minor or an unaccompanied child described in section I.A. or I.B. who is paroled into the United States after September 30, 2023.	September 30, 2023 – present	Until the end of the individual’s parole term, unless otherwise amended by law or the individual gains another ORR-eligible category or status

***Per Policy Letter 22-13** - If an individual from either of these populations was paroled and entered the United States between February 24, 2022, and May 21, 2022, their date of eligibility is May 21, 2022. If they entered the United States after May 21, 2022, their date of eligibility is their date of humanitarian parole.

Federal Office of Refugee Resettlement (ORR) and Dear Colleague Letters (DCL) Referenced:

- ORR PL: [22-15](#), [22-13](#), [22-07](#)
- DCL: [24-01](#)